

LHRMA May Board Meeting Minutes Wednesday, May 2, 2018

Present: Lindsay Selig, Maggie Hayek, Jessica Reay, Amy Dorenbach, Amber Dingwell, Michele Spadt, Amy Spellman, Justin Schreier, Angela Caldwell, Robbie Seybert, Jenessa Keiser, Judy Sinner, Beth Hemphill

Absent: Joel Scherling, Jamie Mohrman

Action Items:

- None.

Beth Hemphill, Chapter Management Professional (CMP)

- June newsletter submission deadline is May 21st. Get necessary items to Beth Hemphill. Best way to correspond is via e-mail (lhrma0048@yahoo.com).

Amy Dorenbach - Secretary

- Amy made a motion to approve the April minutes in Dropbox. Michelle approved the motion, Robbie seconded the motion. No board members opposed the motion.
- Amy e-mailed Kellie on April 23rd and let her know that she could go ahead and move forward with the survey.
- Kellie believes we had more people purchase the survey this year versus the year before.
- Kellie asked if we want any jobs added or should we do a survey asking people if they want jobs added.
- Amy will e-mail Beth and let her know to send a survey out with the Friday e-mail blast to see if people want jobs added to the salary survey. We will give members 2-weeks to complete the survey. Justin also mentioned we could use Constant Contact for the survey. Amy will e-mail both Beth and Justin.

Maggie Hayek - Treasurer

April Financials

- Total Income for April: 3,646.26
 - Transfer from Pay Pal: \$3646.14
- Total Expenses for April: \$8,567.54
 - Reality Based Leadership - \$1,000
 - Joe Gerstandt - \$3,000 (July Speaker)
- Please see the full financial reports in DropBox for additional details.
- Maggie believes the budget is complete. The budget was passed around for all members to review their items. Lindsay made a motion to approve the budget with the changes that were presented as discussed. Judy approved the motion, Jenessa seconded the motion. No board members opposed the motion.
- The bank accounts and Jet Pay have all been set up. Beth, Maggie, and Lindsay are going to get together to learn Jet Pay a little bit more before we start utilizing it. The plan is to start using Jet Pay for the May meeting.

Lindsay Selig, President

- Meeting announcements
 - Lindsay is going to do a quick welcome.
 - Lindsay will do an announcement for the May basket drawing.
 - Lindsay will make an announcement for the salary survey.
 - Amy is going to do an announcement of newly certified members.

- Amy will make an announcement regarding the scholarships that are available from State Council. Information will be posted on the website.
- Justin will announce new LHRMA members.
- Michele will put something together to announce Joe Gerstandt for the July meeting.
- Sponsor – Sheila Odom (5 minutes)
- Lindsay stated the Best Places to Work Luncheon went great. John Cook was the speaker, Woods & Aitken did a great job.
- Amber developed a flyer to promote Joe Gerstandt for the July meeting. We will have these flyers available to promote at the May meeting. Amber will work with Zach to ensure that the July meeting registration is set up on the website before Tuesday.
- Lindsay made a motion that non-members can pay \$100 for the July meeting and that would cover the lunch and program as well as the rest of LHRMA membership for the year. No board members opposed this motion.

Judy Sinner & Michele Spadt - Programs

- Ameritas is sponsoring the May meeting.
- Joe Gerstandt is coming in July as the speaker. Lunch will be at 11:30 a.m. and the presentation will be from 12 p.m. to 3 p.m.
- Anna Door will be speaking at the November meeting. Her fee is for the entire day so we may do something a little different.
- Judy stated that we're going to be doing a Fitbit giveaway at the July meeting.
- Judy stated that we want to invite other chapters to the July meeting. Other chapters can attend the July meeting at the member rate. Amber is going to send the revised flyer to Lindsay to send out to other chapter presidents.
- A program-only information email will now be sent out two days prior to the registration deadline for the meetings.

Jamie Mohrman, President-Elect

- Jamie and Lindsay had a request for an e-mail blast and announcement regarding HR resources. The board decided not to allow them to do an e-mail blast or announcement but decided that they can bring flyers to the meeting to put on the tables.
- Lindsay stated that SHRM is supporting Workflex Support. Robbie stated that unless there's a strong opinion, we can direct members to SHRM since they have the resources to advocate.

Amber Dingwell – Marketing/Social Media

- Amber has been looking for other social media tools to gain more traction for LHRMA. We are currently using Facebook and Twitter.
- Lindsay asked if we could sponsor a post on Facebook for the May meeting to get more people to sign-up. Currently there are 38 people registered to attend. Amber is going to work on this, Amber will also be able to see how many people this reaches. Lindsay recommended we set a fairly low sponsorship budget of \$50. Amber stated that if she goes over \$50, she will send out an e-mail to the board. The board also committed to sharing or commenting on the post to help boost it.

Robbie Seybert – Workforce Readiness

- Robbie stated that yesterday was the deadline for Champion Employers to make internship offers. We have heard back from all but 1 of them. We have not heard back from Southeast Community College but they are still doing interviews. This is the first time this has happened.

- Robbie stated that on July 27th, Workforce Readiness is having a celebration event at the UNL College of Business. They will be providing tours from 4-5 p.m. for anybody that would like to attend.

Justin Schreier – Membership

- Justin stated that there were 108 people on the non-renewal list that was sent out a while ago. Justin has been contacting people and has heard back from approximately 30% of them.
- Justin provided an update on the 1st quarter SHRM report sent. Approximately 418 members, same as what was on the last report. Justin stated that this seems high, there are approximately 333 at the moment in Constant Contact. Lindsay stated that people were not getting cancelled in the system.
- Beth stated that the Access database is the most current and accurate list of members. LHRMA currently has 282 members.
- Justin is going to get with Nicole to see how to get Constant Contact updated.
- Justin suggested that we wait until June 1 to make sure that the website e-mail numbers, the Access database, and Constant Contact are all synced up with the same number of members.

Jenessa Keiser - College Relations

- No report.

Jessica Reay – SHRM Foundation

- Jessica stated the basket collection is underway for Tuesday's fundraiser.
 - Jessica thanked everyone who has donated or helped acquire donations.
 - When Jessica gets a final count of baskets she will let Michele and Judy know and also let them know how many tables we anticipate needing for the May meeting. Michele and Judy will pass out baskets at the May meeting.
- Lindsay has the roll of raffle tickets for the May meeting.

Joel Scherling, Past President

- No report.

Angela Caldwell – Community Outreach

- Angela stated she has been working on the June speaker. They are looking at Employee Resource Group's as a topic with Angela Cooper as a speaker.
- Robbie stated that he went to a meeting about ERG's and that it was not really relevant to him as he is in the public sector. He said it may be more relevant to people in the private sector.
- Robbie suggested Affirmative Action as a topic for the June meeting. He does not have any suggestions for a speaker on the topic.
- Angela stated that the people she is currently working with are open to different topics. She is going to try and get this finalized by the end of the week. Judy is going to look into topics that we've had in the past.

Amy Spellman – Certification

- Amy stated that yesterday she received an e-mail from Andy at the SHRM NE State Council Certification that we can grant 2, \$495 dollar scholarships to be used towards the SHRM Certification study group class. The scholarship winners need to be announced by July 1st. Amy stated that in the past we have awarded scholarships and one of the winners did not take the test.
- Amy suggested that maybe we grant them the money after they take the test.

- Amy will be honoring newly certified members in May, there are 7 CP's and 1 SCP. These members tested back in the fall of 2017. Everybody that told Amy they took the test passed.

Meeting adjourned at 12:45 p.m. The next board meeting is scheduled for Wednesday, June 6th, 2018 from 11:30 a.m. to 1 p.m. at the Lincoln Medical Education Partnership, 4600 Valley Road, Entrance #1.

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