To Apply: <https://resourcepro.applytojob.com/apply>

***Are you passionate about recruiting and the candidate experience?*** ***Do you thrive on putting the right people in the right position?***

*ReSource Pro* is seeking a customer-centric recruiter to join our Global Talent team as **Talent Acquisition Specialist.** You’ll partner with hiring managers and the Talent team to identify, engage, and select the talent we need to grow our teams in Lincoln, New York, and across the US! We’re a hands-on group and looking for a partner who understands the importance of building relationships and crafting an incredible candidate experience.

We hire the best, because our service is only as good as the people delivering it. We’re committed to hiring individuals who engage in our amazing culture and embrace our core Values: Commitment to Community, Teamwork, Passion for Excellence, Service Centric, and Best Self.

**What you’ll do:**

* Develop engaging job postings to attract the right candidates for a variety of positions
* Collaborate with hiring managers to identify the appropriate recruitment strategy and selection process to fill positions
* Independently manage the recruitment life cycle for assigned roles
* Evaluate, screen and recommend top candidates to hiring managers
* Facilitate pre-hire assessments and coordinate a variety of in-person and remote interviews
* Collaborate with college and university partners, attend campus recruiting events, and identify opportunities for campus involvement
* Work closely with the Talent Acquisition team to create the ultimate candidate experience
* Contribute to recruitment branding strategy and initiatives on the ReSouce Pro career page, social media platforms, and job boards
* Update and maintain weekly, monthly, and position-based recruiting metrics, identify key trends in recruiting metrics and run a variety of metrics reports
* Assist with employee onboarding and new hire orientation

**What you need to have:**

* 2-3 years’ experience in human resources, talent acquisition or recruiting
* A bachelor’s degree
* Ability to juggle multiple processes, positions, tasks and hiring managers
* Experience recruiting and hiring across US locations preferred
* Incredible attention to detail and commitment to process improvement
* Excellent verbal and written communication skills in person, over the phone and by email
* Passion for developing new ideas for attracting candidates

**Work Perks:**

* 100% paid Employee Healthcare on day 1
* Generous PTO plan with paid holidays
* Amazing work culture in a hip downtown office
* Relaxed business casual apparel
* 401k with employer contribution match
* Opportunities for growth and development for an evolving future in Talent Acquisition and Engagement
* Leadership that empowers and encourages your growth organizationally
* Opportunities to work with and access to Senior Leaders

***APPLY NOW*** to learn more!