



**NEBRASKA STATE GOVERNMENT
invites applications for the position of:**

Human Resources Director

SALARY:	\$27.03 - \$40.55 Hourly
OPENING DATE:	02/06/19
CLOSING DATE:	02/22/19 11:59 PM
JOB TYPE:	PERM FULL TIME
LOCATION:	Lincoln
DEPARTMENT:	Nebraska State Patrol
DESCRIPTION:	

The State of Nebraska is seeking a Human Resources Director for its premier law enforcement agency, the Nebraska State Patrol. The Nebraska State Patrol is a 750 person strong organization with a rich 80 year history of serving the public by performing a diverse mission set including investigations, traffic safety, interdiction, SWAT, aerial operations, carrier enforcement, capital security, and executive protection.

Hours: 8-5, Monday - Friday.

Job location is 1600 Highway 2.

The salary range for this position is \$27.04 - \$40.56 per hour. Salary may be commensurate with applicant's education and experience, if approved by State Personnel.

EXAMPLES OF WORK:

The Human Resources Director for the Nebraska State Patrol will: act as HR Business partner supporting strategic business decisions to enhance the agency as an employer of choice and positively impact the organizational culture; advise leadership on recruitment and retention best practices; build relationships and communicate missions and goals in a positive and professional manner; demonstrate excellent communication skills, including the ability to communicate complex, strategic human resources initiatives to management and employees; implement process improvement and change practices; serves as a critical advisor on strategic and operational issues related to human resources to ensure compliance with all State and/or Federal employment laws, State Personnel rules and

regulations and applicable labor contracts; participate in labor contract bargaining; demonstrates leadership that emphasizes the value of all teammates while focusing on the mission of providing the highest quality of law enforcement to ensure a safe and secure Nebraska.

QUALIFICATIONS / REQUIREMENTS:

REQUIREMENTS: Bachelors degree in any of the following areas: personnel/human resources management, organizational development, organizational communication, business or public administration, or a related field **AND** five years of progressively responsible personnel/human resources experience in a supervisory, administrative or managerial capacity. Experience coordinating or performing highly responsible personnel/human resource functions may substitute for the Bachelors degree requirement on a year for year basis. **Resumes will not be accepted as a substitute to your applicant information. Failure to complete all areas of your employment application may result in your application being disqualified from our selection process.**

PREFERRED: PHR, SPHR, SHRM - CP, or SHRM - SCP Certification. **OTHER:** Transcripts required prior to appointment. Valid drivers license required. If selected for this position, you must meet the U.S. Citizenship & Immigration Services employment eligibility requirements by completing an EEV (I-9) Form. The agency does not sponsor H1-B Visa's. Regular and reliable attendance is expected. Applicant will be screened for a record of criminal activity and criminal history using a fingerprint-based check, before a final offer of employment is made. Applicant must be free of felony convictions. Applicant cannot maintain a continuous association or dealings with persons, groups, or organizations that they know, or should know are persons or groups or organizations under criminal investigation or indictment or who have a reputation for present, ongoing involvement in felonious or criminal behavior. Applicant must successfully complete an extensive background screening prior to being employed, which includes completion of a Personal History Questionnaire. Selection process will include an interview.

KNOWLEDGE, SKILLS AND ABILITIES:

Demonstrated ability to build relationships and communicate missions and goals in a positive and professional manner; demonstrated communication skills, including the ability to communicate complex, strategic human resources initiatives to management and employees; and the ability to implement process improvement and change practices in a manner that emphasizes the value of all teammates.

APPLICATIONS MAY BE FILED ONLINE AT:
<http://statejobs.nebraska.gov>

Position #06412912
HUMAN RESOURCES DIRECTOR
KS

1526 K Street, Suite 100
Lincoln, NE 68508

Equal Opportunity Employer

Human Resources Director Supplemental Questionnaire

- * 1. Do you meet the requirements? Bachelors degree in any of the following areas: personnel/human resources management, organizational development, organizational communication, business or public administration, or a related field AND five years of progressively responsible personnel/human resources experience in a supervisory, administrative or managerial capacity. Experience coordinating or performing highly responsible personnel/human resource functions may substitute for the Bachelors degree requirement on a year for year basis
 - a. Yes
 - b. No
- * 2. Have you ever been convicted of a felony?
 - a. Yes
 - b. No
- * 3. Have you ever been convicted of a crime punishable by imprisonment in a penitentiary for a term of one year or more?
 - a. Yes
 - b. No
- * 4. Have you been convicted of a DWI or DUI in the last two (2) years?
 - a. Yes
 - b. No
- * 5. Have you ever been convicted of any crime involving the threat or actual use of physical violence that would constitute a Class I misdemeanor in this state?
 - a. Yes
 - b. No
- * 6. Have you ever been convicted of any crime involving the threat of or actual sexual assault or abuse?
 - a. Yes
 - b. No
- * 7. Have you ever been convicted of any crime of physical violence or sexual abuse against a child or children?
 - a. Yes
 - b. No
- * 8. Have you ever illegally sold, produced, cultivated, or transported marijuana or other controlled substance for sale?
 - a. Yes
 - b. No
- * 9. Have you used marijuana for any purpose in the last two (2) years?
 - a. Yes
 - b. No
- * 10. Have you used illegal drugs or narcotics, other than marijuana, in the last five (5) years?
 - a. Yes
 - b. No
- * Required Question