**LHRMA April Board Meeting Minutes**

**Wednesday, April 6, 2022**

**Present**: Beth Hemphill, Amy Dorenbach, Jill Ward, Robbie Seybert, Jessica Citta, Justin Schreier, Peyton Carney, Stacy Grant, Nichole Hall, Jamie Mohrman, Amber Dingwell

**Absent**: Genelle Moore, Julia Messineo

**Action Items:**

* Jamie and Peyton will discuss meeting options for Cara Kirsch with Gallagher.
* Amber will develop a flyer for the upcoming membership volunteer service project with the Center for People in Need.
* Board members will send their updated contact information to Zach and Stacy.
* Justin will work with Zach to get the upcoming membership service project added to the website.
* Amber will continue working on the slide deck for upcoming program meetings.

**Beth Hemphill, Chapter Management Professional (CMP)**

* The newsletter submission deadline is April 20th. Get necessary items to Beth Hemphill. Best way to correspond is via e-mail (lhrma0048@yahoo.com). If Beth does not have the volunteer opportunities by this date, she will include them in the next month’s newsletter.
* Beth stated that as of yesterday, 78 individuals have registered for the April program, 48 of which will be in person. Of those who will be in person, 20 have signed up for the workshop. Of those who will be virtual, 7 have signed up for the workshop.

**Amy Dorenbach, Secretary**

* Robbie made a motion to approve the March minutes in Dropbox. Nichole seconded the motion. No board members opposed the motion.

**Jill Ward, Treasurer and SHRM Foundation Director**

* March Financials:
* Total Expenses for March: $7,291.87
	+ HBE was paid $2,775 for conducting LHRMA’s audit.
	+ SHRM Conference fees and flight for Stacy to attend was paid - $2,757.46.
	+ Program paid $493.79 for March and February fees.
* Total Income for March: $4,517.76
	+ SHRM Certification Study Group - $800.00 from State of Nebraska
	+ Membership - $1,000.00
	+ SHRM - $1,035.00
	+ HRAM - $1,250.00
* Financial Review and Taxes
* Jill stated that she has received a copy of the final audit reports.
* Jessica made a motion to approve the March financials; Jamie seconded the motion. No board members opposed the motion.
* Please see the full financial reports in DropBox for additional details.

**Robbie Seybert, President**

* Robbie stated that Cara Kirsch with Gallagher has reached out to both LHRMA and HRAM. She would like to do a presentation of Salary Survey and Statistical Data in either July or September. She would like this to be an in-person meeting with both HRAM and LHRMA. HRAM will be holding their meeting in September. This will be separate from their monthly program meeting.
* Robbie asked Peyton and Jamie to touch base and discuss what they think would work best for LHRMA. He believes this is something worth doing and suggested hosting a breakfast meeting.
* Robbie discussed the marketing and planning for the upcoming service project with the Center for People in Need.
* The spring project will be held on May 14 at the Center for People in Need from 9 a.m. to noon. Robbie would like Amber to develop a flyer with event information and a link or QR code to either sign up or donate money. Justin will send Amber and Beth the event and contact information. Amber will work on developing a flyer prior to next week’s meeting.
* Justin stated that the Food Bank had a delay with their construction so it would not be a good time for a volunteer event with them.
* Robbie suggested doing a donation match. Jessica stated that may encourage donations versus an in person volunteer/networking event. Amber will encourage in person volunteering on the flyer versus donations. Peyton suggested doing a match for in person volunteers. The board agreed to donate $500 and match $10 for every in person volunteer.
* Robbie asked board members to send their updated contact information to both Zach and Stacy.
* Robbie discussed some items that he purchased for the program meetings to give away. He has given the items to Beth to bring to the meeting.
* Program Announcements
* Justin will announce the upcoming service project opportunity and discuss the LHRMA match.
* Jill will request basket donations for the upcoming May Day raffle.
* Robbie individually expressed his gratitude for each board member and let them each select a gift.

**Jamie Mohrman, Past President**

* Jamie stated she is working to secure a Chief Human Resource Officer for the May panel. She has reached out to a couple of people but they are not available. If you have any suggestions, please reach out to her and Peyton.
* Robbie suggested asking Judy Sinner to speak. Jill will reach out to her.
* Gail Sutter with Continuum EAP, John Harris and Melissa Carpenter with Bryan Health have all been confirmed for the panel.
* Jamie stated her new e-mail address is: jmohrman@aoicorp.com.
* Jamie stated that the Excel Award has been submitted in all categories. She is hopeful that we will win platinum.

**Jessica Citta, President-Elect**

* Jessica stated her new e-mail address is: jessicac@ccsgrouponline.com.
* Jessica asked that if you have sent her an e-mail and she has not yet responded, please re-send it to the e-mail address above.

**Justin Schreier, Membership**

* Justin stated that we currently have approximately 238 members, this is up 8 members from our last meeting.
* Justin is excited for the upcoming May Membership Event – Service Project
* Center for People in Need Service project date is May 14, 2022 from 9 a.m. to noon.
* Justin will reach out to Zach to post on website.
* Justin stated that Beth, Jessica and himself will be meeting on April 14 to discuss organizations with lower-than-expected LHRMA member numbers. They are planning to reach out to some of these organizations to encourage LHRMA membership.

**Peyton Carney, Programs**

* April 2022 Program
* Location: SCC Continuing Ed Building. Confirmed. Reservation has been extended until 2:30 p.m.
* Speaker: Dr. Combs (D&I Focus). Confirmed.
* Catering: Chef Au Chef (Chicken, rice, vegetables, salad) Confirmed.
* May 2022 Program
* Location: SCC Continuing Ed Building. Confirmed.
* Speaker: Tough Conversations panel (in-progress with Peyton/Jamie).
* Catering: Isles Pub and Pizza (In-Progress).
* The May Day Basket Raffle will take place at this meeting. Jill will continue working on getting basket donations for the raffle.
* June 2022 Program
* Location: SCC Continuing Ed Building. Confirmed.
* Speaker: Brett Wells with HR Analytics
* Catering: TBD

**Amber Dingwell, Marketing**

* Amber linked the updated LHRMA e-mail signature block. If you have any changes or suggestions, let her know. She will e-mail this to everyone so they can update their individual title.
* Amber will continue working on the slide deck to put on a loop for program meetings. She will work with Beth and Peyton on this.

**Stacy Grant, Workforce Readiness**

* Stacy stated that the Job Fair was held on Thursday, March 31 and it went great. They received a lot of positive feedback and thank you’s from both Champion Employers and students. The students looked amazing and several of them bought new suits for the event.
* Stacy will follow-up with Champion Employers, updates with any hires will be noted and buddies will be assigned.
* Stacy is currently working on the Celebration Event for late July.

**Nichole Hall, Certification**

* No report.

**Genelle Moore, Diversity and Inclusion (Absent)**

* No report.

**Julila Messineo, College Relations (Absent)**

* Julia is still working on the summer mentorship program.
* Julia has accepted a position at NRC and will be leaving Nelnet on Friday. She will get her e-mail address updated.

Meeting adjourned at 12:38 p.m. The next board meeting is scheduled for Wednesday, May 4, 2022 from 11:30 a.m. to 1 p.m. The meeting will be held at LPS (5910 O Street – Room 100).

ald