**LHRMA February Board Meeting Minutes**

**Wednesday, February 1, 2023**

**Present**: Amy Dorenbach, Robbie Seybert, Genelle Moore, Julia Messineo, Amber Dingwell, Jill Ward, Justin Schreier, Jessica Citta, Peyton Carney, Nichole Hall, Beth Hemphill

**Absent**: Stacy Grant, Jamie Mohrman

**Action Items:**

* Amy will continue working with HRAM on the 2023 Salary Survey.
* Beth will confirm the accuracy of the membership numbers.
* Amber will continue working with Mary on the rebranding update.
* Julia will e-mail Jamie information regarding the mentorship program that needs to be announced at the meeting next week.

**Beth Hemphill, Chapter Management Professional (CMP)**

* The newsletter submission deadline is February 20th. Get necessary items to Beth Hemphill. Best way to correspond is via e-mail (lhrma0048@yahoo.com). If Beth does not have the volunteer opportunities by this date, she will include them in the next month’s newsletter.

**Amy Dorenbach, Secretary**

* Amber made a motion to approve the January minutes in Dropbox. Nichole seconded the motion. No board members opposed the motion.
* Amy e-mailed the board the 2023 HRAM/LHRMA Salary Survey timeline yesterday as well as the proposed questions. If you would like any jobs added or changes to the proposed revised questions, please respond by noon on Thursday.
* February 20: Salary Survey opens
* April 17: Final deadline to participate
* June 1: Final Salary Survey file will be delivered to LHRMA/HRAM for distribution
* Robbie has asked for additional funding from HR NE for the Salary Survey. He will keep the board posted on whether or not this is approved.

**Jill Ward, Treasurer and SHRM Foundation Director**

* November Adjustments – Reconciling bank statements on January 31, Jill noticed that Check 0257569 for $1,625.00 did not clear the mobile deposit. Jill called the bank and they informed her that she endorsed the wrong check. She spoke with SCC about reissuing the check. They will get back to her if they can. This has been removed from November.
* December Adjustments – Reconciling bank statements on January 31, Jill noticed that the mobile deposit in the amount of $1,000.00 from the state was not on the books. In addition, a purchase to Bison Witches for $59.95 was not in the books. These have been added to December.
* January Financials:
* Total Expenses for January: $10,096.58
	+ Nicole Bianchi; Speaker for the February Program: $6,717.41
	+ Yes Chef; Catering for the January Program: $1,501.42
	+ SHRM Learning System: $665.63
* Total Income for January: $12,126.74
	+ Membership: $7,125.00
	+ SHRM Certification Study Group: $4,000.00
	+ Meeting Sponsorship: $650.00; one for $500.00 and another for $150.00
* Jill stated that 1099’s and 1096 were mailed out on January 30.
* Jill confirmed that tax information has been sent to HBE. They are starting to work on our returns.
* Genelle made a motion to approve the January financials; Julia seconded the motion. No board members opposed the motion.
* Please see the full financial reports in DropBox for additional details.

**Robbie Seybert, President**

* Robbie stated that he would like to present meeting speakers who LHRMA is not paying a fee for with gift cards in the amount of $50. He will also write them a thank you letter for coming. No board members opposed this.
* Robbie stated that he will not be in attendance at the monthly meeting next week. In his absence, Jamie will announce the speaker.
* Announcements
* Jamie will announce the mentorship program for Julia. Julia will e-mail Jamie the information to be announced.

**Jamie Mohrman, Past President (Absent)**

* No report.

**Jessica Citta, President-Elect**

* No report.

**Justin Schreier, Membership**

* Justin stated that LHRMA currently has 279 members. This is up 12 members from January. He would like Beth to confirm that this number is accurate.
* Justin discussed the April Membership Community Event. He reached out to the Center for People In Need. This is tentatively scheduled for Saturday, April 8th from 9 a.m. – 12 p.m.
* Justin presented the New Member Orientation Pitch Deck PowerPoint
* Communication Launch: March Chapter Meeting
* Type: Hybrid in-person and online
* Dates: Mid-Late March and then June or July
* Time: 8:30 AM
* Place: Coffee shop. Offer coffees, water, bagel/muffin
* Who: Will be open to all members. Ask for feedback of what they want to hear, if we meet their expectations, etc.
	+ Mentimeter subscription – Will be determined dependent upon how many individuals are there.
* Have a board member share their “LHRMA Story”.
* Any suggestions or feedback? Let Justin know.

**Peyton Carney, Programs**

* February 2023
* Jamie running point on speaker, Peyton for catering from Programs Committee
* **Topic**: Leadership / Small Brave Moves
* **Speaker**: Nicole Bianchi – 2023 Kick Off Program (confirmed)
* **Location**: SCC Continuing Ed Building (confirmed)
* **Catering**: Bagels & Joe (in progress)

* March 2023
* Hannah Fagan running point from Programs Committee
* **Topic**: Leadership Resources: Why Professional Development Matters
* **Speaker**: Leadership Resources
* **Location**: SCC Continuing Ed Building (in progress)
* **Sponsor**: The Olson Group (confirmed)
* **Catering**: Mellow Mushroom (confirmed)
* April 2023
* Hannah Fagan running point from Programs Committee
* **Topic**: Diversity and Inclusion Topic - Intersectionality
* **Speaker**: Peter Ferguson (LPS / Owner of Peter Ferguson B.H.S., L.L.C.)
* **Location**: SCC Continuing Ed Building (in progress)
* **Sponsor**: BCBS (confirmed)
* **Catering**: Mary Ellen’s (confirmed)

**Amber Dingwell, Marketing**

* Amber spoke with Mary regarding some of the rebranding update survey results from the board. Amber asked the board if we were wanting to change the logo or just the name from LHRMA. The board agreed that we would be okay either way.
* The board agreed that we would use the same colors as we used previously.
* Amber will ask Mary to come up with a couple of different logo ideas to be presented to the board and we can go from there.

**Stacy Grant, Workforce Readiness (Absent)**

* Robbie discussed the expansion of all TCA pathways and the number of students will be capped at 150.
* E-mailed the ACE IT Day information to Julia for training creation with the UNL HR Group.
* Working on updating documents and the website/registration.
* Josh at TCA is putting together employer information sessions.
* Working on scheduling a committee meeting that will occur in the next week or two.

**Nichole Hall, Certification**

* Nichole stated that the Spring Study Group begins February 6 and has six participants registered.

**Genelle Moore, Diversity and Inclusion**

* Genelle stated that she is in the process of growing her committee. She is meeting with a potential committee addition in the next week or so.
* Genelle discussed the April keynote speaker. She will be speaking with him as the date gets closer to confirm the details of his presentation.
* Genelle is working on finding a speaker who could address working with transgender employees for the next D&I meeting. This would include challenges that they may face in the workplace.
* Robbie suggested having an HR panel for this topic.
* Jessica suggested reaching out to a Mental Health Practitioner. Genelle stated she has already reached out to one.

**Julia Messineo, College Relations**

* Julia stated that she is waiting for confirmation from the UNL HR group on ACE IT day and their annual update at our April meeting. She should hear back by Friday.
* Julia stated that the mentor program applications are open. Mentor requests will go into next month’s newsletter and will be on our website by the end of this week. If any board members are interested in being a mentor, let her know.

Meeting adjourned at 12:15 p.m. The next board meeting is scheduled for Wednesday, March 1, 2023 from 11:30 a.m. to 1 p.m. The meeting will be held at LES (9445 Rokeby Road) or via Teams.

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