**LincolnHR May Board Meeting Minutes**

**Wednesday, May 3, 2023**

**Present**: Amy Dorenbach, Robbie Seybert, Amber Dingwell, Justin Schreier, Jessica Citta, Peyton Carney, Beth Hemphill, Stacy Grant, Hannah Fagan, Nichole Hall

**Absent**: Jamie Mohrman, Jill Ward, Julia Messineo, Genelle Moore

**Action Items:**

* Amy will send Sarah with HRAM our new logo for the salary survey.
* Robbie will work on getting our name changed with the NE Secretary of State.
* Justin will coordinate item purchases and donations to the CFPIN.
* Amber and Beth will continue updating our name change and logo in various places and businesses that we work with.

**Beth Hemphill, Chapter Management Professional (CMP)**

* The newsletter submission deadline is May 20th. Get necessary items to Beth Hemphill. Best way to correspond is via e-mail ([lhrma0048@yahoo.com](mailto:lhrma0048@yahoo.com)). If Beth does not have the volunteer opportunities by this date, she will include them in the next month’s newsletter.

**Amy Dorenbach, Secretary**

* Stacy made a motion to approve the April minutes in Dropbox. Hannah seconded the motion. No board members opposed the motion.
* Amy stated that the salary survey deadline has been extended to May 15. When the deadline was extended, we had upwards of 60 participants. Sarah, with HRAM is waiting to hear back from ACS on an exact number and will update me.
* Pre-orders of the survey will be available to purchase in May. Our website will need to be updated once we have the information from HRAM.

**Jill Ward, Treasurer and SHRM Foundation Director (Absent)**

* April Financials:
* Total Expenses for April: $13,073.25
  + HBE for 2022 audit: $1,295.00
  + HRNE Conference; 10 board members registered: $2,800.00
  + Two board members travel arrangements and registration for SHRM Conference: $4,665.67
* Total Income for April: $1,951.16
  + Membership: $1,000.00
  + Salary Survey; 3 payments received: $750.00
  + Job Posting: $100.00
* HBE has completed the returns for 2022 and they have been filed.
* Eleven gift baskets have been acquired for the May basket raffle.
* Nichole made a motion to approve the April financials; Jessica seconded the motion. No board members opposed the motion.
* Please see the full financial reports in DropBox for additional details.

**Robbie Seybert, President**

* Robbie stated that the name change from LHRMA to LincolnHR will be announced at the May meeting.
* May Meeting Agenda
* May basket raffle
* Sponsor – One Source
* Discuss the name change to LincolnHR
* Announcements
* Justin will announce the June 1 member orientation date.
* Robbie will complete a form to get the name change official with the NE Secretary of State from LHRMA to LincolnHR.

**Jamie Mohrman, Past President (Absent)**

* Jamie met with Abby Lehr with Lutz Talent. She is going to join the Programs Committee as we plan for succession in the roles.
* Jamie is working on finalizing details for Client when Zelle speaks in July.

**Jessica Citta, President-Elect**

* No report.

**Justin Schreier, Membership**

* Justin stated that LincolnHR currently has 325 members. This is up 19 members from April.
* Justin discussed the Center for People in Need volunteer event that was held on April 29.
* 10 participants
* Worked on Free Store, clothing, and cardboard
* CFPIN is in need of personal hygiene and paper good products
  + Robbie suggested going to Costco and spending $1,000 on items that the CFPIN need for a donation. The board did not have any objections. Justin will work on getting a date arranged to do this.
* LincolnHR Membership Orientation
* Date: Thursday, June 1 at 8:30 AM
* Location: Assurity Life Insurance

**Peyton Carney, Programs**

* May 2023
* Jamie/Hannah running point from Programs Committee
* **Topic**: Legal Updates
* **Speaker**: Kelli Lieurance from Bair Holm (confirmed)
* **Location**: SCC Continuing Ed Building (confirmed)
* **Sponsor**: OneSource (confirmed)
* **Catering**: Yes Chef (Rice bowl, two meat options)
* June 2023
* Peyton running point from Programs Committee
* **Topic**: Executive Coaching: Understanding our Why
* **Speaker**: Linda Krei (confirmed)
* **Location**: SCC Continuing Ed Building (confirmed)
* **Sponsor**: Collaboration Insights (confirmed)
* **Catering**: Isles Pizza
* July 2023
* Hannah running point from Programs Committee
* **Topic**: Successful Succession Planning
* **Speaker**: Zelle & Client (in progress)
* **Location**: SCC Continuing Ed Building (confirmed)
* **Sponsor**: Union Bank/Omnify (confirmed)
* **Catering**: TBD
* August 2023
* No program meeting; HRNE Sate Conference.

**Amber Dingwell, Marketing**

* Amber and Beth are prepping for the LincolnHR release.
* Zach has everything to update the website but it will not be live until Monday or Tuesday of next week. A new e-mail address will also be created.
* Beth discussed e-mail addresses, we will keep the current one open as we transition.
* Amy will send Sarah with HRAM our new logo for the salary survey.
* Amber has purchased some swag to give away at the upcoming meeting and will be repurposing some of our older items.
* Amber will update our social media and do an announcement with Strictly Business.
* Jessica suggested partnering with the chamber for additional exposure in the community.
* Robbie stated that we will also need to reach out to Best Places to Work to update our name and logo.

**Stacy Grant, Workforce Readiness**

* Stacy stated that the Career Fair was a success!
* Stacy met with committee members to make buddy assignments and set the date for the Celebration Event and to discuss gift ideas for the students.
* Stacy announced new committee members:
* Art Wilson, Workforce Development Director at People’s City Mission
* Jesse Erickson, Recruitment and Outreach Specialist at LES
* Stacy will be touching base with employers soon to get updates on any intern hires.
* Jessica suggested using the TCA expansion project for the Pinnacle Award.

**Nichole Hall, Certification**

* Nichole stated that the spring 2023 study group ended on April 24.
* Gift cards have already been sent out to instructors.
* Surveys will be sent out to the students.
* Robbie suggested getting t-shirts with the new logo for the instructors in the fall. No board members opposed this. The fall study group session will start in September.

**Genelle Moore, Diversity and Inclusion (Absent)**

* No report.

**Julia Messineo, College Relations (Absent)**

* No report.

Meeting adjourned at 12:22 p.m. The next board meeting is scheduled for Wednesday, June 7, 2023 from 11:30 a.m. to 1 p.m. The meeting will be held at LES (9445 Rokeby Road) or via Teams.

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