**Lincoln HR September Board Meeting Minutes**

**Wednesday, September 6, 2023**

**Present**: Amy Dorenbach, Robbie Seybert, Amber Dingwell, Justin Schreier, Jessica Citta, Stacy Grant, Hannah Fagan, Nichole Hall, Jill Ward, Peyton Carney, Julia Messineo

**Absent**: Jamie Mohrman, Beth Hemphill, Genelle Moore

**Action Items:**

* Board members will go through their Dropbox folders and look for items that are no longer needed to gain additional storage space. In November, Beth and Amy will then take a final look and create an archived folder for historical items.
* Robbie will follow up with Sarah regarding the salary survey payment.
* Stacy will send an apparel link to board members.
* Justin will continue working on a plan for the fall social event.

**Beth Hemphill, Chapter Management Professional (CMP) (Absent)**

* The newsletter submission deadline is September 20th. Get necessary items to Beth Hemphill. Best way to correspond is via e-mail (lincolnhr0048@yahoo.com). If Beth does not have the volunteer opportunities by this date, she will include them in next month’s newsletter.

**Amy Dorenbach, Secretary**

* Julia made a motion to approve the August minutes in Dropbox. Nichole seconded the motion. No board members opposed the motion.
* Amy discussed storage capacity in Dropbox. A number of board members are getting notifications that storage capacity is limited.
* Robbie stated that we need to keep financial records for five years. Anything else, we can also keep for five years, unless there’s a historical reason to keep it longer.
* All board members have been tasked with cleaning up their individual program folders.
* In November, Beth and Amy can then go through and do a final clean up and archive any items, if needed.

**Jill Ward, Treasurer and SHRM Foundation Director**

* August Financials:
* Total Expenses for August: $2,642.58
	+ Rixstine: $1,030.19
	+ SHRM Conference: $637.85
* Total Income for August: $4,709.66
	+ SHRM Certification: $2,310.00
	+ SHRM Payment Received: $870.00
	+ Membership: $750.00
* Stacy made a motion to approve the August financials; Amber seconded the motion. No board members opposed the motion.
* Jill stated that she has reached out to HBE to begin working on our annual audit.
* Please see the full financial reports in DropBox for additional details.

**Robbie Seybert, President**

* Robbie questioned if we have made any payments to HRAM for the salary survey.
* Neither Jill nor Amy have received anything. Robbie will follow up with Sarah the next time he sees her at the HR NE meeting.
* Robbie stated that the Great Plains Chapter has not held any meetings in 2023. To assist them, Lincoln HR is going to co-host with them in September and November, so they don’t lose their certification. HRAM will also partner with them two times in 2023. To remain certified, they need to meet at least four times a year.
* Robbie stated that Stacy will be sending a link out to board members to pick an additional Lincoln HR branded apparel item as an appreciation thank you. Even if board members will not be continuing on the board next year, they can still select an item.
* Announcements
* Please e-mail any announcement for the September meeting to Robbie.

**Jamie Mohrman, Past President (Absent)**

* No report.

**Jessica Citta, President-Elect**

* No report.

**Justin Schreier, Membership**

* Justin stated that Lincoln HR currently has 359 members. This is up five members from August.
* Justin stated that all football/parking tickets for September and October have been spoken for. We will need to develop a plan b for a fall social event.
* Stacy and Julia have a couple of contacts that they will reach out to for a tailgate spot.
* Justin has a call out to Capital View Winery.
* Justin discussed October membership enrollments continuing through 2024.
* No board members opposed doing this again for 2024.
* Justin will reach out to Beth to get a code created.

**Peyton Carney and Hannah Fagan, Programs**

* September 2023
* Hannah running point from Programs Committee
* **Topic**: DEI: LGBTQIA+: Everyone is Valued
* **Speaker: DEI Panel:** Abbi Swatsworth - OutNebraska; Mindy Burbach – LPS; Rachel Oxley - LICSW
* **Location:** SCC Continuing Ed Building
* **Sponsor:** Medica (confirmed)
* **Catering:** Sultan’s Kite
* October 2023
* Peyton running point from Programs Committee
* **Topic:** Benefits & Compensation Overview
* **Speaker:** Cara Kirsch, Gallagher (12 – 12:45: Comp & Benefits Survey, 12:45 – 1:30: Benefits updates, including specialty drugs)
* **Location:** SCC Continuing Ed Building (confirmed)
* **Sponsor:** Open
* **Catering:** In-Progress
* November 2023
* Peyton running point from Programs Committee
* **Topic:** Legal Updates
* **Speaker:** TBD
* **Location:** SCC Continuing Ed Building (needs booked)
* **Sponsor:** Open
* **Catering:** TBD
* December Social
* Peyton and Hannah are working with the Lincoln Zoo to gather more information about Zoo Lights. So far, they have not released dates or tickets. More information to come!
* Peyton stated that a meeting has been scheduled for September 11th to discuss Programs for 2024.
* Currently, Nichole, Justin, Robbie, Jessica and Hannah will be involved in the conversation.

**Amber Dingwell, Marketing**

* Amber created a slideshow for monthly meetings about who Lincoln HR is and what we do that will play on a reel at the monthly meetings.

**Stacy Grant, Workforce Readiness**

* Stacy stated that the 1st Jobs Lincoln Celebration Event was held on Thursday, August 10th.
* Stacy is working on distributing Champion Employer awards and student gifts to those who were not in attendance.
* Stacy has a meeting set up with Kaylie Hogan-Schnitker and Jess to be the possible Workforce Readiness Director for next year.
* Stacy has a meeting set up to “debrief” with Josh from TCA and Kaylie about this year’s program and possible improvements for next year.

**Nichole Hall, Certification**

* Nichole stated that three individuals have signed up for the Fall certification class which starts next week.

**Genelle Moore, Diversity and Inclusion (Absent)**

* No report.

**Julia Messineo, College Relations**

* Julia discussed mentors for SHRM students.
* Robbie and Hannah are both helping and Julia will be going over expectations with them.
* Julia is still looking for an HR professional with a hotel or airline background. Robbie has volunteered to assist and do two; if needed, but if we could find somebody else, that would be great. If you know of anybody, please let Julia know.
	+ Amber had a suggestion that she will send to Julia.
	+ Robbie suggested asking Jamie as she worked in the hotel industry at one point.
* Julia stated that Jenna suggested Lincoln HR hosting a student networking event between Lincoln HR and UNL students in 2024.
* Robbie stated that Jenna had reached out to him about this as well. He mentioned to her that Lincoln HR would have a new president next year, but he would discuss it with Jessica.
* The board discussed timeframes and suggested that the event be held in the evening. Jessica also suggested inviting them to the spring volunteer event in 2024.

Meeting adjourned at 12:02 p.m. The next board meeting is scheduled for Wednesday, October 4, 2023, from 11:30 a.m. to 1 p.m. The meeting will be held at LES (9445 Rokeby Road) or via Teams.

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