**LincolnHR August Board Meeting Minutes**

**Wednesday, August 7, 2024**

**Present**: Beth Hemphill, Amy Dorenbach, Jill Ward, Jessica Citta, Hannah Fagan, Katie Welp, Kelsey Blersch, Kaylie Hogan-Schnittker, Amber Dingwell, Nichole Hall, Julia Messineo

**Absent**: Robbie Seybert, Jesse Erickson

**Action Items:**

* Katie will continue working on the analytics aspect of LincolnHR.
* Katie, Nichole, Hannah and Jessica will schedule a call to discuss Katie’s transition to the Membership Chair of the board.
* Kaylie will share the podcast information with Jesse and Amber so it can get shared on social media.
* Kelsey will confirm Angela Cooper as the program speaker for October.
* Kaylie and Kelsey will discuss recruitment for the D&I committee.
* Julia and Amber will discuss study group information for students.

**Beth Hemphill, Chapter Management Professional (CMP)**

* No report.

**Amy Dorenbach, Secretary**

* Amber made a motion to approve the July minutes in Dropbox. Kaylie seconded the motion. No board members opposed the motion.

**Jill Ward, Treasurer**

* July Financials - $68,106.53
* Total Expenses for July: $4,135.27
  + SHRM Conference: $1,795.00
  + Programs: $1,208.37
    - Includes March and May facility use at SCC.
  + SCC Facility Rental (Study Group): $240.00
* Total Income for July: $1,274.57
  + Sponsorship meeting from Pat Bourne: $500.00
  + Salary Survey: $250.00
  + Insurance Refund: $219.45
* Jessica questioned if our financials are on course compared to previous years.
* Amy stated that membership numbers are down so that accounts for quite a bit of the revenue loss.
* Katie stated that currently we are down approximately $24,000 for the year.
* For sake of time, Jessica tabled the conversation, and the board will look into the financials more later.
* Amber made a motion to approve the May, June, and July financials; Nichole seconded the motion. No board members opposed the motion.
* Please see the full financial reports in DropBox for additional details.

**Jessica Citta, President**

* Jessica questioned if any board members will be attending the State Conference.
* Quite a few board members will be in attendance.
* Jessica reminded board members that there is no chapter meeting this month.
* Katie – Analytics Update
* Katie created some program analytics data which is now in Dropbox. This information should help us better estimate how much food to order and better notice changing trends over time.
* Katie also created a membership dashboard that will automatically update as long as the same format is used over time. Currently, we have 260 members but only half are set up for auto renewal. Only 9 individuals have the HRCI certification only. About half of our membership doesn’t have any certifications.
* Another tab is available for the last payment received.
* Jessica asked if the topic of the meeting could be added so we can see what topics resonate with our members.
* Katie also plans on digging into the financials a little deeper at some point and looking into SHRM members within our zip codes and comparing them to see if they are current LincolnHR members.
* Board Positions
* Justin has resigned his position from the membership chair on the board; effective immediately. Beth has agreed to fill the position during the vacancy. If you have any suggestions for individuals, let Jessica know. She would like to have them sign on for a three-year commitment. Justin did give a few names of individuals who he has worked with in the past that may be interested.
  + Katie suggested that she transition to the membership role as it’s more in line with her analytics data. Jessica believes that makes sense but hesitates to have a vacant programs committee.
  + Katie plans on building more templates for the programs committee. She also believes more assistance from the board could be helpful.
  + Katie, Jessica, Nichole, and Hannah will schedule a call to discuss how to move forward.
* Hannah announced that she will be stepping down from her position on the board at the end of December.
* Jessica stated that part of the role as past president is to support the programs committee.

**Robbie Seybert, Past President**

* No update.

**Nichole Hall, President-Elect & SHRM Foundation Director**

* No update.

**VACANT, Membership**

* LincolnHR currently has 260 members.

**Hannah Fagan & Katie Welp, Programs**

* September 2024 (Hannah)
* **Topic:** Mental Health Matters (Suicide Prevention Month) – Anxiety, Burnout, Stress, Depression
* **Speaker:** LEAdeRNship Institute; Molly Mackey
* **Location:** SCC Continuing Ed Building – Rooms 303 and 304 (confirmed)
* **Sponsor:** Gallagher (Gold)
* **Catering:** TBD
* October 2024 (Hannah)
* **Topic:** DEI
* **Speaker:** Manpower Strategic, LLC – Angela Cooper
* **Location:** SCC Continuing Ed Building – Rooms 303 and 304 (not confirmed)
* **Sponsor:** Medica (Gold)
* **Catering:** TBD
* November 2024 (Katie)
* **Topic:** Updates and Trends in Labor and Employment Law
* **Speaker:** Remboldt Leudke – Tara and Mark Folson
* **Location:** SCC Continuing Ed Building – Rooms 303 and 304 (not confirmed)
* **Sponsor:** TBD
* **Catering:** TBD

**Jesse Erickson, Marketing**

* No update.

**Kaylie Hogan-Schnittker, Workforce Readiness**

* Kaylie stated that Talent LNK Podcast, in partnership with LincolnHR has started posting. Currently, two episodes have been released.
* <https://www.lcoc.com/videopodcast>
* Nichole asked if the podcast information could be shared on social media. Kaylie will send the information to Jesse.
* Kaylie discussed the First Jobs Lincoln Celebration; 6 interns, 5 employers
* Kaylie is working with her committee to investigate better engagement post semester with employers and potential hires. Ideas being explored include an “intern for a day” type of program.
* Jessica questioned if the five employers that hired interns are represented in LincolnHR. Kaylie believes some are but is not sure if all of them are.

**Amber Dingwell, Certification**

* Amber stated that the Fall Study Group is scheduled from September 9, 2024 to November 18, 2024 and the website is live. It has also been posted on social media.

**Kelsey Blersch, Diversity and Inclusion**

* Kelsey stated that she is reaching out to Angela Cooper to confirm the October Speaker.
* Kelsey asked for suggestions on how to attract people to join the D&I committee. Currently, the committee is only her.
* Kaylie has an idea for Kelsey and they will chat about it later.

**Julia Messineo, College Relations**

* Julia stated that school is starting soon and they will learn of the new leaders soon.
* Julia would like to discuss study group information for students with Amber at a later date.

Meeting adjourned at 12:06 p.m. The next board meeting is scheduled for Wednesday, September 4, 2024, from 11:30 a.m. to 1 p.m. The meeting will be held at Disability Rights Nebraska; 2930 Ridge Line Road, Ste. 205; Lincoln, NE 68516.

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