**LincolnHR March Board Meeting Minutes**

**Wednesday, March 5, 2025**

**Present**: Amy Dorenbach, Jill Ward, Jessica Citta, Katie Welp, Kaylie Hogan-Schnittker, Nichole Hall, Julia Gottschalk, Kelsey Blersch, Ashley Nichols, Joanna Sandvold, Amber Dingwell, Beth Hemphill

**Absent**: Robbie Seybert, Jesse Erickson

**Action Items:**

* Amy will continue coordinating with HRAM on the Salary and Benefits Survey for 2025.
* Jill will coordinate the HR NE State Conference Registration process for board members.
* Julia will send Nichole the UNL Networking Event information to announce at the March Chapter Meeting.
* Ashley and Joanna will continue coordinating the April Service Project event and move ahead with the hygiene kit assembly idea.
* Nichole will coordinate with Judy Sinner for the May Program Basket Raffle.

**Beth Hemphill, Chapter Management Professional (CMP)**

* No report.

**Amy Dorenbach, Secretary**

* Kelsey made a motion to approve the February minutes in Dropbox. Amber seconded the motion. No board members opposed the motion.
* Amy has reached out to HRAM regarding the salary and benefits survey. We do have a Memorandum of Agreement between HRAM and LincolnHR to partnership with them on the salary survey through 2025. Waiting to hear back on setting up a meeting with Jessica, Sarah and Bryn. More to come.

**Jill Ward, Treasurer**

* Financials - $73,490.28
* Total Expenses for February: $29,401.13
  + Program: $3,832.77
    - Speaker (Scott Tillema): $2,449.00
    - Food: $520.00
  + SHRM Learning Systems: $4,029.21
  + Business Owner’s Insurance Payment: $647.53
* Total Income for February: $19,001.08
  + Membership: $3,200.00
  + SHRM Dual Membership: $735.00
  + February Program: $125.00
* Jill stated money was moved from the checking account to the savings account. This was done incorrectly initially so that is why the numbers appear a bit off this month.
* Kaylie made a motion to approve the February financials; Joanna seconded the motion. No board members opposed the motion.
* Please see the full financial reports in DropBox for additional details.

**Jessica Citta, President**

* Jessica discussed some requests she received from Maureen Brauer who coordinated the Volunteer Leadership Conference.
* Sharing names and e-mail addresses of attendees.
* Collecting industries of attendees for possible breakout sessions.
* No board members opposed Jessica sharing this information with Maureen Brauer.
* Jessica announced to board members that the HR NE State Conference registration link is available.
* Date: August 20th – August 22nd, 2025
* Jessica stated that LincolnHR will cover board members early-bird registration fees. Jill will coordinate this and send out the registration form to board members to get them registered.
* March Chapter Meeting Announcements
* Nichole will announce Day in the District.
* Julia would like somebody to announce the UNL Networking Event coming up on April 2nd. Nichole will announce this. Julia will send her the information.
* Ashley or Joanna will announce the April Service Project Event.

**Robbie Seybert, Past President (Absent)**

* Robbie thanked board members who came to the Volunteer Leadership Conference.

**Nichole Hall, President-Elect & SHRM Foundation Director**

* Nichole discussed the Day in the District Event which is on April 15th. The agenda and registration links are below.
* [More Info & Registration Link](https://www.hram.org/events/EventDetails.aspx?id=1940015&group=)
* DitD committee is meeting weekly up until the event.
* Nichole has reached out to Beth, Jesse and Zach to begin promoting this.

**Katie Welp, Membership**

* Current Members: 265
* Katie stated that she connected a somewhat new member to the Day in the District and thanked Nichole.
* Katie is still working on a list to Beth for clean-up, but they have caught some individuals as they have registered for programs.

**Ashley Nichols and Joanna Sandvold, Programs**

* Katie stated that a 2025 Programs Overview now exists in the Analytics folder. It looks like we had 60% attendance by those registered in January and 70% attendance in February. She will continue to update these numbers monthly with attendance sheets from Beth.
* March 2025
* **Topic:** Cultivating a Thriving Workplace
* **Speaker:** Shari Collins
* **Location:** SCC Continuing Ed Building
* **Sponsor:** TBD
* **Catering:** SCC is unable to cater this day. Will be ordering Qdoba or Chipotle.
* April Service Project
* **Topic:** Jesse’s blood bank is already booked. Ashley and Joanna questioned if there is another blood bank in town we could work with? If not, they’ll proceed with using the sponsorship dollars to purchase items for assembling hygiene kits for the People’s City Mission. LincolnHR will also provide lunch for volunteers and collaborate with Ian on a networking/icebreaker activity during the assembly.
  + The board agreed the hygiene kits are a great idea. Ashley stated we would potentially be able to put 100 kits together. They will proceed with this idea.
* **Location:** SCC Continuing Ed Building
* **Sponsor:** Alliant – Ian Shada
* **Catering:** TBD
* May 2025
* **Topic:** Critical Conversations - If anybody has a preference on topics they would like to see acted out, let Ashley or Joanna know.
* **Speaker:** Woods Aiken – Pam Bourne and Ashley Connell
* **Location:** SCC Continuing Ed Building
* **Sponsor:** TBD
* **Catering:** TBD
* Basket Raffle Coordination: Nichole will work with Judy Sinner on this. If you know of any businesses that would like to donate a basket, let her know.
* June 2025
* **Topic:** Stop Doing the Dirty Work for Frontline Managers
* **Speaker:** Deb Calvert – People First Productivity Solutions
* **Location:** SCC Continuing Ed Building
* **Sponsor:** TBD
* **Catering:** TBD
* July 2025
* **Topic:** The Future of Hiring: AI, Data, and Strategies for Smarter Talent Acquisition
* **Speaker:** The Olson Group – Roxy Kolev and Tara Kelly
* **Location:** SCC Continuing Ed Building
* **Sponsor:** TBD
* **Catering:** TBD
* Ashley stated that they are not getting any traction for sponsors. She sent an e-mail out to board members last night but if you know of anybody who might want to sponsor, please let her or Joanna know.
  + Ashley stated they need to follow up with Gallagher.
  + Nichole stated that she responded via e-mail with a contact. Nichole will reach out to a contact of hers at Omnify. Katie will reach out to Mike at Gallagher. If you know of anybody else, let them know. Kaylie also has a contact she will reach out to.
  + Jessica suggested trying to get a list of vendors from the HR NE State Conference. Jill will see if she can find the list and share it with Ashley and Joanna.
  + Beth will e-mail Ashley and Joanna a contact at UBT on the retirement side.

**Jesse Erickson, Marketing (Absent)**

* No report.

**Kaylie Hogan-Schnittker, Workforce Readiness**

* Kaylie stated that First Jobs Lincoln is moving along. They have 36 companies who have signed up and committed to either providing a shadowing or internship experience. They have 75 students signed up, most of them are from TCA.
* Kaylie is still looking for some ACE IT Day volunteers. She’s looking for resume assistance or networking assistance. If you, or anybody you know is interested, the agenda and registration link are below. They will be having a Zoom link next Thursday to go over the details of the event.
  + <https://forms.gle/WSCdjshiHdSkum3G8>

**Amber Dingwell, Certification**

* Amber stated that due to low enrollment, they have decided to cancel the Spring Study Group session. The hope is to transition to one larger study group just once a year. More information to come on the fall session.

**Kelsey Blersch, Diversity and Inclusion**

* Kelsey has e-mailed some potential speakers for October. If she struggles with finding a speaker, she will let the board know.

**Julia Gottschalk, College Relations**

* Julia stated that the UNL networking event will be held on Wednesday, April 2nd at 5:30 p.m. for 1 hour. She would like to do a member e-mail blast. Julia will e-mail Beth, Jesse and Zach the information to get shared on the website and social media.
  + Julia stated you can also receive recertification credit for attending.

Meeting adjourned at 12:15 p.m. The next board meeting is scheduled for Wednesday, April 2, 2025, from 11:30 a.m. to 1 p.m. The meeting will be held at Disability Rights Nebraska; 2930 Ridge Line Road, Ste. 205; Lincoln, NE 68516.

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