**LincolnHR May Board Meeting Minutes**

**Wednesday, May 7, 2025**

**Present**: Amy Dorenbach, Jill Ward, Jessica Citta, Katie Welp, Nichole Hall, Julia Gottschalk, Kelsey Blersch, Amber Dingwell, Beth Hemphill, Robbie Seybert, Ashley Nichols, Joanna Sandvold, Allison Hatch

**Absent**: Jesse Erickson

**Action Items:**

* Beth will get Allison added to the VLRC website and as a LincolnHR board member. Allison will e-mail Beth her SHRM membership number.
* Jill will send Nichole the HR NE event registration code and Nichole will put something together for the May Program basket raffle.
* Katie will work on accessing SHRM member information in our zip code area who are not currently LincolnHR members. She will also work on a discount code for the remainder of the year.
* Ashley and Joanna will send Katie program information for the remainder of the year, so she has it when reaching out to potential LincolnHR members.
* Ashley will send Amber the presenter slide decks as she gets them so she can work on credits for the upcoming programs.

**Beth Hemphill, Chapter Management Professional (CMP)**

* No update.

**Amy Dorenbach, Secretary**

* Robbie made a motion to approve the April minutes in Dropbox. Jill seconded the motion. No board members opposed the motion.
* Amy stated that she and Jessica had a call with Bryn and Sarah of HRAM on Friday, April 4th. We discussed some pricing adjustments, and they were going to follow-up with us. I e-mailed on Friday, May 4th for an update and have not yet received a response. We do have a Memorandum of Agreement between HRAM and LincolnHR to partnership with them on the salary survey through 2025.

**Jill Ward, Treasurer**

* Financials - $78,890.33
* Total Expenses for April: $2,495.22
  + First Jobs lunch and head shots: $375.49
  + ACE IT lunch: $316.10
  + April Program lunch: $469.33
* Total Income for April: $1,506.05
  + Alliant Meeting Sponsorship: $1,000.00
  + Membership: $300.00
  + May Day Raffle: $128.00
* Please see the full financial reports in DropBox for additional details.
* Jill stated that she will be attending a conference during the week of our next board meeting and questioned if we would be able to hold the June meeting at an alternative location.
  + A few board members proposed alternative sites. Jessica stated we can meet virtually for the June meeting.
* Nichole made a motion to approve the April financials; Katie seconded the motion. No board members opposed the motion.

**Jessica Citta, President**

* Jessica welcomed Allison Hatch to the board to take over the Workforce Readiness chair for Kaylie. She was a previous co-worker of Kaylie’s.
* The board voted to confirm Allison as the Workforce Readiness board chair to replace the vacancy left by Kaylie’s departure. No board members opposed the motion.
  + Beth will get Allison updated on the VLRC website and will get her added as a LincolnHR member. Allison will send Beth her SHRM membership number.

**Robbie Seybert, Past President**

* No update.

**Nichole Hall, President-Elect & SHRM Foundation Director**

* Nichole stated the Day in the District Event on April 15th was a success!
* Of the 37 attendees, 13 of them are LincolnHR members.
* Nichole stated that there are nine baskets confirmed for the May Day Basket Raffle.
* Robbie reminded board members that HR NE gives each chapter one free conference registration. The board agreed to give this away as a raffle item. Jill will send Nichole the registration code and Nichole will put it together.
* Jessica reminded board members that as a board chair, you are required to donate $30 to the SHRM foundation. This is a good opportunity to donate the funds and potentially win a basket.

**Katie Welp, Membership**

* Current Members: 263
* Some renewals have been received over the last few days, and it looks like the end date is now working correctly.
* Katie questioned if she should do a push to SHRM members who are not currently LincolnHR members. Or, potentially offer a discount code for the remainder of the year.
* Katie will work on signing into the VLRC website to access the SHRM member information.
* She will also work on a discount code with Beth and with Jesse to get a graphic for marketing.

**Ashley Nichols and Joanna Sandvold, Programs**

* May 2025
* **Topic:** Critical Conversations in the Workplace – A Practical Workshop
* **Speaker:** Woods Aiken – Pam Bourne and Ashley Connell (Woods Aitken)
* **Location:** SCC Continuing Ed Building
* **Sponsor:** TBD – Hoping to get a $500.00 sponsorship from BCBS.
* **Catering:** SCC Themed Buffet – salad buffet ($9.75 per person) or baked potato bar ($11.00 per person). The board did not have a preference.
* June 2025
* **Topic:** Stop Doing the Dirty Work for Frontline Managers
* **Speaker:** Deb Calvert – People First Productivity Solutions
* **Location:** SCC Continuing Ed Building
* **Sponsor:** TBD
* **Catering:** SCC no longer able to cater at SCC Continuing Education Center. Will find a restaurant or another caterer.
* July 2025
* **Topic:** The Future of Hiring: AI, Data, and Strategies for Smarter Talent Acquisition
* **Speaker:** The Olson Group – Roxy Kolev and Tara Kelly
* **Location:** SCC Continuing Ed Building
* **Sponsor:** TBD
* **Catering:** TBD

**Jesse Erickson, Marketing (Absent)**

* No update.

**Allison Hatch, Workforce Readiness**

* Allison stated that 36 students attended 1st Job-Lincoln’s ACE IT Day on Saturday, March 29th.
* Allison shared that 45 employers attended the 1st Job-Lincoln’s Job Fair on Wednesday, April 9th.
* Allison has been told about four job shadow offers and one internship (in IT) thus far.
* Allison discussed some scheduling conflicts for the dates of the events, and they may transition back to what they had done in the past versus holding it on a Saturday.

**Amber Dingwell, Certification**

* Amber asked programs to send her the presenter slide deck so she can start working on the credits for the upcoming meetings.

**Kelsey Blersch, Diversity and Inclusion**

* No update.

**Julia Gottschalk, College Relations**

* No update.

Meeting adjourned at 12:05 p.m. The next board meeting is scheduled for Wednesday, June 4, 2025, from 11:30 a.m. to 1 p.m. The meeting will be held virtually via Teams and Jessica will send out a link.

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